



**Executive Committee Meeting
September 9, 2021 @ 9:30 AM (CT)
Microsoft Teams Meeting
561-570-4464; Conference ID: 642 604 477#**

MINUTES

CALL TO ORDER

A quorum was present, and Debbie Kolmetz called the meeting to order.

Attendees- Debbie Kolmetz, Raymond Russell, Sandy Spear, Tracy Andrews, Arthur Obar

Absentees- Janice Sumner, Donnie Read

Others- Richard Williams, Tabetha Smith - CSC Staff

PUBLIC COMMENTS

D. Kolmetz asked if there were any public comments. There were none.

IMPACT OF COVID-19 ON BOARD MEETINGS

Richard Williams recommended meetings continue to meet online for the foreseeable future due to the continued impacts of Covid-19 in the region . **Raymond Russell made a motion for the Executive Committee to request the full-board give the Executive Committee the authority to determine when it is appropriate to resume in-person meetings. Arthur Obar seconded the motion, and the vote was unanimous for the Executive Committee to make the request at the next Board Meeting.**

FUTURE MEETINGS TIME OF DAY

Richard Williams presented the survey of board members for the time of future board meetings. **Arthur Obar made the motion, Raymond Russell seconded the motion, and the vote was unanimous for the board to continue meeting at noon virtually.**

DATE OF NOVEMBER BOARD MEETING

Richard Williams brought to the attention of the committee the November board meeting is scheduled for November 11, 2021. This is Veteran's Day and suggests the meeting be moved to avoid conflict with the holiday. **Arthur Obar made the motion, Raymond Russell seconded the motion, and the vote was unanimous to move the future board meeting to November 18th, 2021, to avoid conflict with Veteran's Day.**

MEMBERSHIP ROTATION / LENGTH OF SERVICE DISCUSSION

Richard Williams led discussion on a change in state law now only allowing members to serve for eight consecutive years as a member of a local workforce board. Mr. Williams suggests the board begin to look at a membership rotation method that gives the board non-governmental membership to continue to serve after this date and allows the board to maintain the state law required staggered membership.

REMOVAL OF MEMBER FOR NON-ATTENDANCE

Mr. James Sellers was appointed in July 2019. Since his appointment, he has attended one meeting and missed eleven. He has also not completed the state required Board Member Training and has been unresponsive to our last several attempts to communicate. **Arthur Obar made the motion to present to the next board meeting the removal of James Sellers, Tracy Andrews seconded the motion, and the vote was unanimous to recommend the board remove James Sellers as a board member due to lack of attendance.**

ADJOURNMENT

There being no more items to discuss, Debbie Kolmetz adjourned the meeting.